

OCE PTA Board Meeting Minutes

June 13, 2019

Attendance: Mandy Wagstaff, Jen Curtis-Maury, Whitney Ludlow, Angie Kirkland, Sharon Putney, Monica Cox, Laurie Jendrasiak, Ms. May, Bethany Iannone, Jennifer Bryant, Mandy MacNaughton, Betty Fernandez

- **Principal Report – Ms. May**
 - Facilities Modification form for the water fountains has been approved. We need to order the dispensers and once in, we will need to request for them to be installed by our maintenance department. Jen Curtis-Maury will be spearheading this project for the PTA.
 - Once we know cost of these water fountains we would like to purchase some additional student devices for classrooms.
 - The new gym floor will be done next week. They found some additional moisture issues so it is taking a bit longer than expected.
 - New staff members that have been approved are:
 - Nan Hurd - 1st grade Track 2
 - Elizabeth McMasters - 3rd grade Track 3
 - Shannon Parker - 5th grade Track 1
 - Brandy Ridpath - 4th grade Track 2
 - Amy Chapman - ESL
 - We have a recommendation in for a 3rd grade teacher Track 1 but HR has not issued final approval so we need to wait to share this.
 - Ms. May will ask patrols to leave cones off staff parking lot for next few weeks while there are so many parents up at school.
 - Open House dates are coming soon.

- **President Report - Mandy Wagstaff**
 - Secretary position still pending. Laurie will be the back up Secretary next year.
- **Treasurer Report - Sharon Putney**
 - Currently have \$50K, will have \$30K after known expenses.

Committee Reports:

Carnival / Christine Rooney and Kelly McAlarney –

- This year's profit was \$6,091 compared with 2018's profit of \$12,372. We think attendance was down despite wonderful weather. Raffle broke even. 2255 game tickets were swapped for raffle. Good feedback from staff and kids. Possible idea if its done again: have clipboards with numbers where people fill in their contact info and then they write their child's number on the back of all of their tickets.
- Next year: Christine and Kelly will be organizing a Movie Night or bingo night and Artapalooza to replace Carnival for 2019/2020. Possibly alternate years with Carnival. Whitney Brown to shadow them for fundraising. Tentative Date for Bingo/Movie Night – 9/6. Artapalooza would be in late Spring.

Spirit Wear /Kelli Joyner – Will try to sell spirit wear at Meet the Teacher and maybe Open Houses. Jen to set up Cheddar Up for this.

Staff Appreciation / Laurie Jendraisak – Staff Lounge being redone and painted by 2 volunteers. New curtains are being made, cabinets will be repainted along with cleaning up and reorganizing.
Clopening - catering from Famous Toastery. Might still do catered lunches next year during workdays.

Book Fair / Angie Kirkland – Tentative dates: September 3 - 13th. Setup Tuesday the 3rd and - 11th. Pack up 12th.
April 20th - 28th setup Friday

Grandparents Breakfast / Rachel Nichols – Tentative dates:
9/5 - Tracks 1,3
4/24 - Tracks 2, 4

Cultural Arts/ Bethany Iannone - Bethany will coordinate with Ms. May. Will try to schedule performances for track out days to reduce the impact on instructional time.

Box Tops / Jennifer Bryant – going mobile next year. Scan your receipt in app and earn for school. Will still need some volunteers for clipping. How to keep track of class contributions for incentive TBD.

Spirit Nights / Angie Kirkland – Sweet Spoons (20%) 3 - close, July 26th; 1 per quarter. 5 below in December is liked. Idea to do wake zone with walk to school Wednesday.

Volunteer Coordinating / Megan Delaney – Megan will be out of town the week of clopening and will need sub for PTA table. She's working on a message to teachers, and a video to demonstrate how parent volunteers help. Stay tuned for an update on that!

One other suggestion that I'd be happy to coordinate or be involved in: how about a parent happy hour for pta volunteers as a way to connect with new members? Everyone thinks this sounds great!

Silent Auction / Whitney Brown – Tentative Date: 2/15/20. Still at MacGregor with the same format. Plan is to only do every other year. Brewery can still be investigated in the future. Mandy to follow up with MacGregor and date.

Agendas/ School Kits - Mandy taking over. Yubbler thru Office Depot. Schools gets 50% of the profits. Free to school. Can opt out of specific items.

Mandy's Report on Projects for next year

- Need update about beautification with Julie Peterson
- Mandy will meet with Mr. Derr to make sure bathroom work orders are progressing
- Kathryn Broaddus and Mandy to generate list of tasks to fix trailers. Megan to apply for grants.
 - Mandy will ask Ms F about anti-mosquito bushes.
 - Painting doors on cottages
 - Painting Sail and nautical symbol on ones facing parking lot
 - Hand rails may need
 - Exterior signs with Teacher's names on it
 - Collaborative space outside - get coated tables
- Rolling blue tooth speaker - like from booster thon - Jen to ask if boosterthon can donate (They

can't). And Whitney to ask her husband for recommendation.

Meeting Dates for 2019/2020 –

All Meetings will be at 11 AM

July 11

August 8

September 12

October 10

November 14

December 12

January 9

February 13

March 12

April 9

May 14

June 11