

# OCE PTA Board Meeting Minutes

## May 9, 2019

**Attendance:** Mandy Wagstaff, Jen Curtis-Maury, Shannon Amann, Whitney Ludlow, Angie Kirkland, Megan Delaney, Bridget Robertson, Sharon Putney, Monica Cox, Laurie Jendrasiak, Melissa Ragan, Dr. Steidinger

- **Principal Report - Dr. Steidinger**

- Great Kindergarten Orientation last night. Rising Kindergarteners were invited this year and it went over well. The toured classrooms and school with their track's teachers.
- Teacher of the Year Banquet is tonight.
- Vandalism update – 2 children were caught and had to apologize and are helping with grounds work at OCE to pay their debt back.
- Would like to add budget item (or increase Staff Appreciation budget) to accommodate staff gift at the beginning of each school year and a holiday gift.
- Staff Changes –
  - Mrs. Jones and Mrs. McCarty will be job sharing one 5<sup>th</sup> grade teaching position next year. New hire for other position is in the works
  - Ms. Barnes, Ms. Kelly, Ms. Dysard are leaving and replacements are in the works.
  - Ms. Franklin (ESL teacher) is leaving and a new person will be timed shared with Salem Elementary
  - Ms. Escoto has finished her program and is moving on
- Budget – County doesn't cover full cost of carpet replacement. Dr. Steidinger is awaiting cost estimate to ask for remaining funds from PTA. She would love to move to all tile with carpet squares or rugs as needed, but their may be a Wake County requirement for carpet in

certain classrooms. Angie – carpets can be purchased using scholastic dollars.

- **President Report - Mandy Wagstaff**
  - Still need a Treasurer and Secretary for next year
  - We are doing 3 fundraisers next year and cutting Great Scripts for now
  - Idea to do a Movie/Bingo night in the Fall
  
- **Treasurer Report - Sharon Putney**
  - Please get any bills/reimbursement requests in by June 30<sup>th</sup> for this fiscal year.

### **Committee Reports:**

- **Carnival / Christine Rooney and Kelly McAlarney** – Jen gave update on how this year's Staff Experience Raffle will work
- **Spirit Wear /Kelli Joyner** – Mandy sold spirit wear at Kindergarten Orientation last night. Cheddar Up would have been useful for credit card use. Whitney has a contact who can do ponytail/bow spirit wear with 4 weeks notice. May revisit next year since unsure of when to sell it.
- **Staff Appreciation / Laurie Jendraisak** – Ice Cream Social today. Egg hunt last month. 5 prizes still unclaimed. Will roll them over to Clopening. Doing door tags for teachers program where they request a specific drink and snack.
- **Book Fair / Angie Kirkland/Amie Feuer** – Profit - \$5511 in CASH, \$3600 in scholastic dollars. For next year, fall dates are currently 9/3 – 9/13. Angie needs to move Spring dates to March. Whitney suggested switching to 1 week book fair spanning track out. Everyone liked that idea.

- **Grandparents Breakfast / Rachel Nichols** – Grandparent Breakfasts will be split between Fall and Spring Bookfairs again next year. Worked much better.
- **Box Tops / Jennifer Bryant** – Starting in June BoxTops is going digital. There will be an app to scan products instead of clipping. The existing boxtops will be collected through their expiration dates. We need to brainstorm a way to incentivize classes since the app doesn't keep track by class.
- **Loyalty Cards / Kathryn Broaddus** – Beth Lavin will take over next year.
- **Spirit Nights / Angie Kirkland** – Cici's was the biggest hit. Numbers for Texas Roadhouse were lower than they expected. Planning on Defy in the Fall and Marco's Pizza and Chick Fil A next year.
- **Volunteer Coordinating / Jen Curtis-Maury** – Megan Delaney will take over next year.
- **Walk to School Wednesdays / Bridget Robertson** – Bike to School Wednesday was a huge success. Firefighters and Officer Patel were there as well as Bicycle Chain. If you have pics to share, send them to Monica. According to the 6 students (from Ms. Joyner's class) who have been recording carpool data, the past three months have seen a reduction in carpools on walk to school Wednesday. Hopefully students can submit a paragraph to the Beacon.
- **There is a May 30<sup>th</sup> Training for PTA Officers**

### **Mandy's Report on Projects for next year**

- Send email to all PTA members (parents and teachers) through member hub asking for feedback
- Received 9 responses
- Small group of committee chairs met
- Suggestions included: Campus beautification, bench in lobby for ID Mod students to wait when there is bad weather, Stepping stones to cottages,

Water Filling Stations (Jen to follow up with Dr. Steidinger about Wake County contact), Shade and flat surface for preschool play area (Teachers should write grant proposal with help of Megan and/or parents), Stairs or path from Ashley Downs side – request should be directed to the county.

- All suggestors will get a response and the PTA will follow up on those that we can take action on and vote to put them in next year's budget where appropriate.
- Small group to meet again to make estimates for next year's budget.

Question to Dr. Steidinger: Are teachers supposed to give parents a weekly newsletter? Dr. Steidinger said yes, there is supposed to be weekly communication about what is going on in the classroom. Some parents expressed that they were not receiving that or that it was not weekly. She may follow up with a survey to parents.

**Next Meeting – June 13<sup>th</sup> at 6 PM**