

OCE PTA Board Meeting Minutes
August 8, 2019, 11AM, OCE Media Center

Attendance: Ms. Erin May (OCE Assistant Principal), Mr. Shane Arce (OCE Assistant Principal), Whitney Ludlow (OCE PTA President), Jolene Dunn (OCE PTA Treasurer), Shveta Malhotra (OCE PTA Secretary), Megan Delaney, Jen Curtis-Maury, Monica Cox, Sharon Putney, Christine Rooney, Jennifer Bryant, Jessica Hamilton, Heather Dawson, Jeannie Noon, Angie Kirkland, Carolyn Bentley, Amiee Kostek, Bethany Iannone, Iantha Wertmon, Bridget Robertson, Kelli Joyner

Welcome/Introduction - Whitney Ludlow, OCE PTA President

A) Whitney introduced the OCE board members and began the meeting.

Administration Report - Dr. Ruth Steidinger/Ms. Erin May/Mr. Shane Arce

- A) Dr. Steidinger was not able to attend the meeting but she did send her report to Whitney Ludlow who presented on her behalf.
- B) This was Mr. Arce's first PTA meeting.
- C) Three years ago, the County did provide a significant number of Chromebooks and carts for all schools. As a school, we made decisions as to where those devices went based on the number already in classes. This year the County will be purchasing devices for all certified staff. Dr. Steidinger is asking that the PTA continue with the funding of student devices to add to those purchased by the County. *All classrooms need additional devices*, but she would like to begin with 3-5th grade as the State will be moving to online testing in the near future and we would like to begin Case 21 assessments online this year to begin giving students the practice. The request is for 70 Chromebooks at approximately \$20,000. Currently there is \$16,000 set aside for technology in the budget. Dr Steidinger will pay the initial cost out of Fund 6 requesting that the PTA reimburse the school account the \$16,000 allotted in the current budget and the remaining \$4,000 with Boosterthon profits.

Treasurer Report - Sharon Putney

- A) This will be Sharon's last meeting as treasurer. Jolene Dunn will take over at the next PTA to be held on 9/12/19.
- B) An Audit of the books will occur next week.
- C) We have spent more than we have gained but that is to be expected with the staff lounge renovations and bottle refilling stations. The 'school projects and events' fund was used.

Committee Reports

- **Silent Auction and Gala**

Whitney Brown

- A) February 15, 2020.
- B) Adults only event. This is the 3rd year of the gala. Held at MacGregor Downs Country Club. Send out save-the-date in the Fall.
- C) PTA looking for more auction items besides golden car pool cone and front row tickets for 5th grade graduation. Any other perks or marketing ideas welcome.
- D) Tickets will go on sale January 4, 2020-February 10, 2020. Online bidding starts February 14, 2020.

- **Movie Night, Bingo, Fundraising**

Christine Rooney and Kelly McAlarney

- A) Approximately \$4400 raised so far in 2 weeks. On-going fundraiser. Put out reminders OCE Beacon, Twitter, PTA Facebook page.
- B) Movie night September 6, 2019. Everyone leaning towards showing Incredibles. Maybe do it in conjunction with book fair. A parent has volunteered to lend equipment to show movie. PTA will need to pay for screening rights. Expecting 200-500 people. Movie will be free but will sell concessions and other items.
- C) Bingo night moved to Spring 2020. Maybe tie in with book fair?
- D) Spring Artapalooza. Speak to Ms. Brockway to get her input. Maybe a variety show, basket raffle, teacher experience.
- E) Boosterthon October 14-28th. Money raised will help with technology purchases. Need volunteers.

- **PTA Website/Cheddarup/Bidpal**

Jen Curtis-Maury

- A) Jen gave an update on water bottle refilling stations. A total of 9 bottle refilling stations/fountains will be put in.
- B) Two have already been installed. A big hit with both staff and students.
- C) 2 units were incompatible and have been returned for new ones.

- **School Garden**

Jennifer Bryant

- A) Garden coming along beautifully. Currently have a few vegetables growing. Ms. Ferreira doing a wonderful job.

- **Agendas and School Kits**

Mandy Wagstaff

- A) Would like to purchase pens/pencils with OCE logo to give out to new parents

at open house.

- B) Maybe we can even sell at movie night. Money from the sales could help purchase Christmas gifts for staff members this year. Need approximately \$300 for lanyards.

- **Book Fair Fall**

- **Amie Feuer/Angie Kirkland**

- A) September 4-11, 2019

- B) No additional fundraising along with bookfair will take place this year.

- C) Need volunteers, especially in the afternoon so that Angie can count money everyday rather than waiting until the end of the event.

- **Cultural Arts**

- **Bethany Iannone**

- A) 3 performances have been penciled in so far.

- B) October 18th maybe puppetry storytelling/singing or harpist from N.C. symphony.

- C) December 6th maybe a storyteller or dance group.

- D) February 2020 maybe a poet who performs different types of poetry.

- E) March 2020 maybe a theatre company.

- **Spirit Wear**

- **Kelli Joyner**

- A) Deadline for shirt orders is August 23, 2019. This will be the last year for the current style of shirt. New style to come next year. Maybe even switching to new vendor?

- B) \$500 worth of sales so far.

- C) Should we be selling shirts at other OCE events? Maybe open house and movie night?

- D) Kelli will need help to sort out shirt orders when they arrive around September 9, 2019.

- **Staff Appreciation**

- **Laurie Jendraisak**

- A) Renovations of staff lounge completed. Great work by everyone involved. Laurie will meet with Dr. Steidinger to go over plans for staff lunch ideas since there are no early release dates planned for this year.

- **Membership**

- **Betty Fernandez**

- A) Going well. There are 224 members signed up so far as well as 59 certified staff.

- B) Betty will purchase gift cards for faculty members.

- **Grandparents Breakfast**
Rachael Nichols
A) September 5, 2019 and April 24, 2020. Have in conjunction with book fairs.
- **Box Tops**
Jennifer Bryant
A) Parents are scanning box tops. Have collected approximately \$20 so far.
- **Loyalty Cards**
Beth Lavin
A) Publix and Harris Teeter
B) Maybe we should put out flyer with update.
- **OCE Beacon**
Megan Cox
A) Going great. Very informative. New edition out every Friday.
- **Spirit Night**
Angie Kirkland
A) Sweet Spoons was a great success. Ms. Miller's class had the most students show up. Raised \$84.
B) Future spirit nights might be at Marco's Pizza, Wake Zone, Defy.
C) Maybe even 5 Below during the holidays?
D) Maybe have a spirit night during Boosterthon. Angie has contacted Chick fil

A.

- **Yearbook**
Katie Paxton and Kim Allen
More information to come
- **Family Marathon/Field Day**
Sara Mogensen
A) Family Marathon Dates--Tracks 1/2 -November 6, 2019
Tracks 3/4 -November 13, 2019
B) Field Day Dates--Tracks 1/2 -May 12, 2020 (Rain date, May 13, 2020)
Tracks 3/4 -May 15, 2020 (Rain date, May 18, 2020)
PTA to help with water/balloons. Email went out 8/8/19 from teachers.
- **Grants /Volunteer Coordinating**
Megan Delaney
A) Would PTA still be interested in beautification cottages? There is a grant from home depot (Home Depot Impact Grants) but we need a concrete plan before anything can be submitted. December 31, 2019 is deadline. Also

grants available but they must be tied to event. One grant through Mathnasium for \$1,000 but must be done in conjunction with STEM night. Maybe talk to Ms. Ferreira about this?

B) PTA board and committee members must check 'volunteer options' in order to receive an email from Megan. Please remember to do so.

- **Walk to School Wednesdays**

Bridget Robertson

A) Starts in October (2019) and goes until June (2020). Held the first Wednesday of every month. All walkers meet on the map in front of the school. Students get charms, tokens, and even a raffle. A big community event!

B) Mayor Olive of Apex has agreed to attend the first walk in October.

C) Last year, there were 100 bike helmets handed out and 150 pedometers. Also, 48 lbs. of supplies donated to Western Wake Crisis Ministries.

D) This year there are two sponsors: Bicycle chain and Leith VW.

E) Ms. Joyner's class also did research project counting number of cars on walk to school Wednesdays vs. number of cars on non-walk to school days. They will continue this year as well.

F) Bike to school Wednesday a big hit too. Should we do more than once a year?

Next Meeting -

Thursday, September 12, 2019 at 11am